



# COOK COUNTY VENDOR ETHICAL REQUIREMENTS

Companies that are doing business or seeking to do business with Cook County are required to comply with a few obligations under the Cook County Ethics Ordinance. These include compliance with the following:

## **\$1,500 MAX CAMPAIGN CONTRIBUTIONS**

Anyone (individual or business entity) who has or is seeking a contract with the County may make a maximum \$1,500.00 campaign contribution to a current County official and candidates for County office in one calendar year.

This limit applies to associated political committees that support a specific County official or candidate for County elected office.

## **LIMITS ON GIFTS TO COUNTY EMPLOYEES**

You may not provide gifts to any County employee, official or members of their household the exceeds a cumulative total value of \$100.00 during a calendar year. Exceptions apply.

No County employee or official should solicit any gifts from you. Please notify the Board of Ethics if a County employee attempts to do so.

## **ANNUAL REPORT OF FAMILIAL RELATIONS**

Annual requirement to disclose family members working in County government.

After first disclosure in contract, submit an online form to Board of Ethics, certifying that your prior disclosure is current or report new familial relationships.

Annual disclosures are due January 2 of each calendar year.

## **LIMITS ON HIRING COUNTY EMPLOYEES**

One year following their separation with the County, no County official or employee may work for a County vendor if they were involved in the decision to award one or more contracts that you have or had with the County.

This applies to contracts awarded to a company/individual during that employee's last year of employment with the County.

### **COOK COUNTY ETHICS ORDINANCE**



### **LIVING WAGE ORDINANCE**



### **FILE DISCLOSURES AND REQUESTS**



**Note:** County vendors are required to comply with the County's Living Wage requirements.

**CONTACT US IF YOU HAVE ANY QUESTIONS ABOUT HOW TO MAINTAIN COMPLIANCE WITH THE COOK COUNTY ETHICS ORDINANCE. WE ARE HERE TO HELP!**