



ELECTRICAL CONTRACTOR REGISTRATION REQUIREMENTS

- 1) ONLY the supervising electrician may apply for registration In person, at the Downtown Office. Supervising electrician must bring driver's license.
- 2) Contractor must be licensed from a city, town or village that has a commission with an examination in the State of Illinois, submitting a copy of the license.

(a) WRITTEN VERIFICATION OF TEST MUST BE PROVIDED ONLY IF THE LICENSE DO NOT STATE THAT AN EXAMINATION WAS GIVEN AND PASSED.
- 3) A Certificate of General Liability is required in the amount of \$1,000,000.00 naming Cook County Department of Building and Zoning including the department address as the certificate holder.
- 4) If a company is a corporation, submit a copy of the corporation papers verifying the company is a corporation with a list of the corporate officers, on a letterhead with the corporate seal and/or the FEIN number.
- 5) Child Support Compliance Data Form must be filled out by the supervising electrician only.
- 6) Registration Fee is \$105.00 paid upon registering by a check or money order only. Checks or money orders payable to Cook County Collector

THERE IS AN ANNUAL FEE OF \$52.50 DUE DECEMBER 1; THIS IS REQUIRED TO MAINTAIN YOUR REGISTRATION WITH OUR DEPARTMENT.

If you have any questions, please contact Electrical Department

SEAN PIERCE
ELECTRICAL PLAN EXAMINER
(312) 603-0515
sean.pierce@cookcountyil.gov