

**DEPARTMENT OF BUILDING AND ZONING  
OF COOK COUNTY, ILLINOIS**

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COMMISSIONER OF BUILDING AND ZONING  
OF COOK COUNTY



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## APPLICATION FOR DRIVEWAY / PATIO / WALKS / STOOP / STEPS

### PROPERTY OWNER INFORMATION

Mailing Address (NUMBER / STREET / CITY / STATE / ZIP)		Contact Person
Property Owner or Business Name:	Phone	Property Owner Email

### CONTRACTOR INFORMATION

Who will be performing the work? <input type="checkbox"/> Hired Contractor <input type="checkbox"/> Homeowner (Residence must be occupied.)		Are you registered with Cook County to perform contracting work? <input type="checkbox"/> Yes, my County registration numbers are below. <input type="checkbox"/> No, I will need to register as a Contractor (Homeowner or Business).	
<input type="checkbox"/> Concrete, Paving, Asphalt (Required) REG #	<input type="checkbox"/> General (If more than one trade required) REG #	<input type="checkbox"/> Other (Registered for certain surface installations) REG #	
Contractor (Company) Name		Contact Person	
Company Address (NUMBER / STREET / CITY / STATE / ZIP)	Phone	Contractor Email	

### PROJECT DATA

*Answers below provide basic information on the project. Examiners may request additional information depending on project scope.*

Project Address (NUMBER / STREET / CITY / STATE / ZIP)		Property Index Number (PIN)	
Who is the applicant of record responsible for this permit? (Responsible for tracking status, fees, coordinating inspections) <input type="checkbox"/> Property owner <input type="checkbox"/> Contractor <input type="checkbox"/> Other _____			
Estimated Cost of Work \$	Property Type <input type="checkbox"/> House <input type="checkbox"/> Townhouse / Apartment Complex <input type="checkbox"/> Business or Office <input type="checkbox"/> Industrial Building		
Pavement Type <input type="checkbox"/> Concrete <input type="checkbox"/> Asphalt <input type="checkbox"/> Brick Pavers <input type="checkbox"/> Gravel <input type="checkbox"/> Permeable Paver System			
Pavement Surface Thickness or Dimension		Base Thickness (Compacted Stone)	
Area of Work <input type="checkbox"/> This is a direct replacement of all or partial paved areas only. <input type="checkbox"/> This replacement will involve removing pavement or adding pavement (see survey). <input type="checkbox"/> The apron / flare in public right-of way will NOT be replaced. <input type="checkbox"/> The apron / flare will be replaced with highway department approval.			
Grading (Please note that if the property is in a FEMA flood zone, site engineering drawings are required from a State of Illinois Licensed Civil Engineer.) <input type="checkbox"/> The flatwork will maintain existing drainage patterns and topography and will not direct drainage onto surrounding properties. If completed work is determined to be defective, it will be corrected by the property owner and their contractor at the cost of the individuals named on this permit.  INITIAL TO AGREE _____  <input type="checkbox"/> There will be proposed changes to existing topography or grading. Drawings indicating stormwater drainage flow and pitch of paved surface are provided as part of this permit application. If completed work is determined to be defective, it will be corrected by the property owner and their contractor at the cost of the individuals named on this permit.  INITIAL TO AGREE _____			
Safety Protection <input type="checkbox"/> There are no window wells below grade adjacent to pavement areas that would require fall protection. <input type="checkbox"/> There ARE window wells below grade. The following protection will be used to prevent a fall _____			
Confirm the height and material of wall cladding of the house or garage above the pavement surface so that rot or damage is minimized. Wall Cladding Material _____ Height _____ inches (minimum is 4" for brick, 6" for siding)			
Does this project include steps and ramps? <input type="checkbox"/> No <input type="checkbox"/> Yes, details showing number of steps, and riser and tread dimensions will be provided.			
<b>Please attach the following items with this application.</b> <input type="checkbox"/> SIGNED LETTER OF INTENT <input type="checkbox"/> PROPOSAL / DESCRIPTION OF WORK <input type="checkbox"/> PLAT OF SURVEY** <input type="checkbox"/> BROCHURES IF PART OF PAVEMENT SYSTEM <input type="checkbox"/> SURVEY / SITE PLAN DRAWINGS / DETAIL DRAWINGS			

*\* If the scope of work extends beyond what this form covers, applicants risk a violation and may have to provide additional information.*

*\*\* Flow arrows must be indicated on the survey to reflect proposed slope of the flat work and water drainage direction (high to low) for all flat work permit, not only when proposed flat work changes existing topography or grading, but also when the flat work will maintain existing drainage pattern and topography.*

*Updated 6/25/2020*