

**DEPARTMENT OF BUILDING AND ZONING
OF COOK COUNTY, ILLINOIS**

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COMMISSIONER OF BUILDING AND ZONING
OF COOK COUNTY



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APPLICATION FOR A FENCE PERMIT (ALL TYPES / HEIGHTS)

PROPERTY OWNER INFORMATION

Mailing Address (NUMBER / STREET / CITY / STATE / ZIP)		Property Owner or Business Name
Contact Person	Phone	Property Owner Email

CONTRACTOR INFORMATION

Who will be performing the work? <input type="checkbox"/> Hired Contractor <input type="checkbox"/> Homeowner (Residence must be occupied)		Are you registered with Cook County to perform contracting work? <input type="checkbox"/> Yes, my County registration numbers are below. <input type="checkbox"/> No, I will need to register as a Contractor (Homeowner or Business).	
<input type="checkbox"/> Fence (Required) REG #	<input type="checkbox"/> General (If more than one trade required) REG #	<input type="checkbox"/> Carpentry (Accepted substitute trade for "Fence") REG #	
Contractor (Company) Name		Contact Person	
Company Address (NUMBER / STREET / CITY / STATE / ZIP)	Phone	Contractor Email	

PROJECT DATA

Answers below provide basic information on the project. Examiners may request additional information depending on project scope.

Project Address (NUMBER / STREET / CITY / STATE / ZIP)		Property Index Number (PIN)	
Who is the applicant of record responsible for this permit? (Responsible for tracking status, fees, coordinating inspections) <input type="checkbox"/> Property owner <input type="checkbox"/> Contractor <input type="checkbox"/> Other _____			
Estimated Cost of Work \$	Property Type <input type="checkbox"/> House <input type="checkbox"/> Townhouse / Apartment Complex <input type="checkbox"/> Business <input type="checkbox"/> Vacant Lot or Parking Area		
New Fence Type <input type="checkbox"/> Wood (solid) <input type="checkbox"/> Aluminum / Wrought Iron <input type="checkbox"/> Vinyl / PVC / Composite <input type="checkbox"/> Chain Link <input type="checkbox"/> Welded Wire <input type="checkbox"/> Split Rail <input type="checkbox"/> Palisade			
Fence Height (Provide multiple heights and location if applicable.)		Total linear feet to be installed or replaced	
Specify the Post Hole Depth (Minimum 42" for Fences 5' and higher, 36" minimum for "open" fences under 5')			
Is there a swimming pool, pond, spa, hot tub, and/or man-made body of water deeper than 24" on the property, and is this fence a primary barrier for enclosing it? If so, provide additional information on gates below. Please note that reviewer(s) may request additional information during a review process. <input type="checkbox"/> Yes, there is such a body of water on my property. <input type="checkbox"/> No, there is no such body of water on my property.			
Provide the number of gates. If you checked YES above, state if the gate will swing out and provide information on self-closing and latching mechanisms. Number of Gates _____ Description of Gates _____			
Are any of the gates electrically driven? If so, provide brochures and an Electrical Application with this submittal. <input type="checkbox"/> Yes, there is a motorized gate. <input type="checkbox"/> No, there will be no electrical work on this permit.			
Fence Location <input type="checkbox"/> This project is a direct replacement of an existing fence. <input type="checkbox"/> This project involves installation in areas where there is no fence.			
I agree to install the fence so the FINISHED SIDE OF THE FENCE SHALL FACE OUT from the property. Special care will be taken to ensure the location of the fence, foundation, and disturbed areas will be entirely within my property lines and not encroach on adjacent properties. Initial to Agree: _____			
Are any portions of the fence being installed adjacent to a public street or right-of-way? <input type="checkbox"/> No, the fence will be along property lines shared with neighbors and not adjacent to any public street or right-of-way. <input type="checkbox"/> Yes, the fence will be installed in a yard area adjacent to a public street or right-of-way.			
If you checked "YES" it's likely your project may require a ZONING VARIANCE as fences installed in front and corner side yard above 3' are prohibited.			
I completed this application to the best of my knowledge and agree to perform the installation with all applicable building and zoning code regulations.			
Signature _____ Printed Name _____ Date _____			

Please attach the following items with this application.

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|--|---|
| <input type="checkbox"/> SIGNED LETTER OF INTENT | <input type="checkbox"/> PROPOSAL / DESCRIPTION OF WORK |
| <input type="checkbox"/> FENCE BROCHURES | <input type="checkbox"/> PLAT OF SURVEY |

** If the scope of work extends beyond what this form covers, applicants risk a violation and may have to provide additional information.*

Updated 6/25/2020