



## COOK COUNTY, ILLINOIS

### Regional & Policy Economist Opportunity in Chicago

Cook County's Bureau of Finance, Office of the Chief Financial Officer is seeking a **Regional & Policy Economist** to join our team.

Cook County offers great benefits and the chance to participate in a strong tradition of public service. Cook County is home to more than five million residents, roughly 45% of Illinois' population. Cook County Government provides a range of vital services and programs that enhance the quality of life for residents across the region. These services range from health care to urban planning. Cook County is committed to empowering its employees to bring our constituents the best that public service has to offer.

Under the Direction of the Chief Financial Officer (OCFO), the Regional & Policy Economist will focus on economic, revenue and cost forecasting in support of: budget development, fund management, tax & revenue policy, and projects evaluating economic and fiscal effects of the County proposals and legislative changes. The Regional & Policy Economist serve as Subject matter expert and will work in collaboration with: policy, budget, tax administration, treasury, labor relations, finance, inter-governmental relations and individual/multi-departmental project teams within the County.

#### How do I apply?

Please submit a Cover letter and Resume to [Dean.Constantinou@cookcountyil.gov](mailto:Dean.Constantinou@cookcountyil.gov). The position description can be found below.

#### When are Resumes due?

Until Filled.

## **SNAPSHOT OF COOK COUNTY:**

- Cook County employs over 22,000 employees who work in a variety of skilled jobs and trades.
- Health Care – Cook County established the nation’s first blood bank in 1937. Cook County Hospital was the first to have a dedicated unit for trauma services. Today our healthcare system treats more cancer patients than any other provider in the metropolitan area.
- Technology – Cook County’s Bureau of Technology provides technology support to Cook County offices and employees, with its wide area network providing service to more than 120 municipalities.
- Courts – Cook County oversees one of the nation’s largest unified criminal and civil justice system and administers the largest single jail site in the country.
- Highway – Cook County maintains almost 600 miles of roads and highways.
- Land – Cook County assesses the value of more than 1.5 million parcels of taxable land and collects and distributes tax funds as a service for local government taxing bodies.
- Safety – Cook County provides vital services to local government, from conducting elections in suburban areas to offering 911 services in unincorporated areas and municipalities.

### **Location:**

Located in the Loop District of downtown Chicago, one of the most formidable business districts in the world, the area has an astounding number of cultural foundations, stunning parks such as Millennium Park and Maggie Daley Park, steps away from the Chicago Riverwalk, award-winning restaurants and plenty of shopping!

In addition, Chicago is serviced by multiple bus and train lines for public transportation from the suburbs to the city, taxis are plentiful, public parking garages for motorists, and bicycle share rentals and local bike lanes for bicyclist.

### **Benefits:**

Cook County employees have access to a variety of benefits, including:

- Medical and Pharmacy Plans
- Dental Plans
- Vision Plan
- Flexible Spending Accounts – Health Care and Dependent Care
- Life Insurance – Group Term and Supplemental Life
- Commuter Benefits
- Pre-paid Legal Services
- Retirement Benefits

# COUNTY OF COOK



## **Bureau of Human Resources**

118 N. Clark Street, Room 840  
Chicago IL 60602

**Job Code:** 8754  
**Job Title:** Regional & Policy Economist  
**Salary Grade:** 24  
**Bureau:** Bureau of Finance OCFO  
**Department:** Office of the Chief Financial Officer  
**Dept. Budget No.** 1021  
**Position I.D.** 0062211  
**Shakman Exempt**

## **Characteristics of the Position**

### **General Overview**

Under the Direction of the Chief Financial Officer (OCFO), the Regional & Policy Economist will focus on economic, revenue and cost forecasting in support of: budget development, fund management, tax & revenue policy, and projects evaluating economic and fiscal effects of the County proposals and legislative changes. The Regional & Policy Economist serve as Subject matter expert and will work in collaboration with: policy, budget, tax administration, treasury, labor relations, finance, inter-governmental relations and individual/multi-departmental project teams within the County.

### **Key Responsibilities and Duties**

Maintain and update the County's regional economic model, a simultaneous equations model that is programmed in EViews, and to produce three regional forecasts each year.

Forecast revenue from the County's 60+ taxes, which fluctuate with changes in economic conditions. Help the County anticipate changes in its revenue stream, so the County can take actions to minimize program and service delivery impacts. Keep County decision makers informed of evolving economic conditions and risks, and how changing economic conditions affect County revenues.

Prepare and deliver presentations to the County President and Board of Commissioners about the economic and revenue forecasts.

Produce additional forecasts of various economic indicators and County costs & revenues using econometric analysis. Track, monitor, and report on the same throughout the year.

Develop and maintain an understanding of conditions/trends in the local and U.S. economy. Track key indicators of the region's and County's economies.

Assist the Revenue and Cost Forecasting team in the fiscal management of the County's benefit compensation funds.

Support other projects that may involve various data design, management and analyses related to tracking and measurement of policy initiatives, legislative revenue proposals, survey results, or other questions as they arise using knowledge and understanding of County data.

### **Knowledge, Skills and Abilities**

Thorough knowledge of planning, policy, and compliance policies, processes, and procedures for Economic Development.

Knowledge of Federal policies, requirements and regulations, particularly as it relates to HUD- and EDA-funded programs.

Thorough knowledge of Federal, State, and Local incentives and grant programs for Economic Development.

Knowledge of economic development programs, tools, and trends.

Knowledge of potential/available revenue sources.

Knowledge of business and management principles involved in strategic planning and resource allocation

Skill effectively communicating both verbally and in writing to internal departments and external agencies as appropriate for the needs of the audience.

Skill in executing project management concepts including managing and monitoring scope, schedule, and budget.

Ability to analyze and provide a summary of program progress to the appropriate authorities for approval.

Ability to prioritize and multi-task given overlapping deadlines and required data inputs at various levels.

**Minimum Qualifications**

Graduation from an accredited college or university with a Bachelor's degree economics, finance, or a closely related field, PLUS a minimum of three (3) years of experience in public administration, OR, an equivalent combination of professional work experience, training and education.

**Preferred Qualifications**

An advance degree in economics or business management along with three years or more experience is desirable.

**The duties listed are not set forth for purposes of limiting the assignment of work. They are not be construed as a complete list of the many duties normally to be performed under a job title or those to be performed temporarily outside an employee's normal line of work.**