

**Return To:**

Cook County Department of Revenue  
Attn: Non-Retailer Use Tax Rate Reduction  
118 N. Clark Street, Room 1160  
Chicago, IL 60602

**COOK COUNTY DEPARTMENT OF REVENUE**



**NON-RETAILER TAX RATE REDUCTION FORM**

(Please carefully read instructions on the back before completing this form)

Telephone: (312) 603-6870  
Fax: (312) 603-5729  
Web: [www.cookcountylil.gov/revenue](http://www.cookcountylil.gov/revenue)

For Office Use Only	
Date Received -	
Reviewed By -	
Approved ____	Denied ____
Response Sent -	/ /

The Cook County Department of Revenue has created a Non-Retailer Tax Reduction Form for payers of the Non-Retailer Use Tax that meet the specific economic criteria listed below. This form allows for a reduced tax amount of \$25.00 for each qualifying transaction. Please complete this application and include it, along with your RUT-50 that you would have received at the time of registration and all required documentation, to the address listed in the upper left corner of this form.

**STEP 1 – Applicant’s Information**

Name		Contact Number	Email	
Address	Apt./Suite	City	State	Zip

**STEP 2 – Complete Vehicle Information**

Year	Make	Model	Vehicle Identification Number (VIN)

**STEP 3 – Select Applicable:**

- Currently on Social Security Disability (SSD)**
- Or, are
- Currently on Supplemental Security Income (SSI); AND are**
    - Currently employed; or degree program; or
    - Currently enrolled in a continuing education or job training program

**STEP 4 – Gross Individual Monthly Income**

\$ _____
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**STEP 5 - REQUIRED ADDITIONAL APPLICATION FILING DOCUMENTS (see instructions)**

- Copy of a letter of eligibility issued by the Social Security Administration indicating participation in SSI or SSD.
- Copy of recent pay stub; or Copy of transcripts or registration confirmation for enrollment in a degree program, continuing education or job training program
- Copy of your Illinois Department of Revenue RUT-50 that was completed at the time of your registration

**STEP 6 - Certification**

The undersigned states all required supporting documents and information provided and attached is true, correct and accurate, and thereby acknowledges any incomplete application will be rejected and gives the Cook County Department of Revenue cause to seek a Judgment for the total amount of tax, penalties and interest due.

\_\_\_\_\_  
PRINT FIRST NAME

\_\_\_\_\_  
PRINT LAST NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**COOK COUNTY DEPARTMENT OF REVENUE**



**NON-RETAILER TAX RATE REDUCTION FORM INSTRUCTIONS**

**STEP 1** - Enter name; contact number; street address; city; state and zip code.

**STEP 2** - Enter year, make, model and vehicle identification number (VIN) of the vehicle.

**STEP 3** - Fill in the circles that best describes your claim.

**STEP 4** - Enter your gross monthly income.

**STEP 5** - This list of required documents must be filed or submitted along with the completed application.

**STEP 6** - Once you have read the certification, print your first and last name, add your signature and the date.

**Note:** You must complete or respond to each line noted on this application. Failure to do so will give the Cook County Department of Revenue cause to reject this application and therefore the full tax amount that has been collected at the time of registration will be considered appropriate.