



## 2016 VENDOR WORKSHOP SCHEDULE

### PROCUREMENT 101: DOING BUSINESS WITH COOK COUNTY 12:00 - 1:00

This workshop will provide bidders with information regarding goods and services generally requested by Cook County Agencies as well as general information regarding the overall Procurement Process.

- February 9
- March 8
- April 12
- May 10
- June 14
- July 12
- August 9
- September 13
- October 18
- November 8

### How to Submit a SUCCESSFUL Request For Proposal (RFP) 2:00 - 3:00

Most often, the County uses the RFP Process to find the best solution for the best value. Your proposal should focus on just that. What is your solution and why is your solution the best one at the best value?

- March 17
- June 16
- September 15
- December 15

### JOB ORDER CONTRACTING (JOC) 10:30 - 12:00

This workshop will provide vendors with essential information for those seeking to participate in the JOC Program. It further provides networking opportunities with prime and sub-contractors.

- March 8
- June 16
- September 15
- December 15

### PROCUREMENT ESSENTIALS – GOVERNING LAWS & ORDINANCES 12:30 - 1:30

Vendors will receive valuable information regarding ineligibility for County Transactions (i.e. child support, fraud, default, breach of contract, delinquent tax/fee payments, ethics, etc.)

- March 17
- June 16
- September 15
- December 15

### SALE OF COUNTY SURPLUS: WHAT, WHEN, WHERE AND HOW? 2:00 - 3:00

Learn of the County's sale of surplus items. Bidders will also learn how to navigate the Public Surplus Website as well as become familiar with the Terms and Conditions and Post-Award requirements.

- February 9
- April 12
- June 14
- August 9
- October 18
- December 13

### GROWING YOUR BUSINESS - BUREAU OF ECONOMIC DEVELOPMENT 1:00 - 2:00

Get information regarding Alternative Sources of Financing: Finance Solutions for Small Businesses

- February 23
- April 12
- August 9
- December 13

**All Workshops are FREE and space is limited!**

**ALL Workshops will be held at 118 N. Clark Street—Room 1018**

**To register, email: [OCPO.EVENTS@COOKCOUNTYIL.GOV](mailto:OCPO.EVENTS@COOKCOUNTYIL.GOV)**