

# Cook County Bureau of Economic Development

DEPARTMENT OF PLANNING AND DEVELOPMENT

2020 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PUBLIC  
SERVICE/PLANNING AND EMERGENCY SOLUTIONS GRANTS (ESG)

APPLICATION WORKSHOP – JANUARY 30, 2020

# 2020 CDBG Application Highlights

- **New this year:** Applications must be submitted through the online submission page (do not email or submit paper copies)
- **Change for this year:** Non-profits may apply for one CDBG Capital Improvement project and one CDBG Public Service / Planning project. Otherwise, there is a limit of one CDBG funding application per agency.
- Applications due by 5:00pm Central on March 13, 2020

# CDBG Program Objective

THE PRIMARY OBJECTIVE IS THE DEVELOPMENT OF VIABLE URBAN COMMUNITIES. THESE VIABLE COMMUNITIES ARE ACHIEVED BY PROVIDING THE FOLLOWING, PRINCIPALLY FOR PERSONS OF LOW- AND MODERATE-INCOME:

- DECENT HOUSING;
- A SUITABLE LIVING ENVIRONMENT; AND
- EXPANDED ECONOMIC OPPORTUNITIES.



# CDBG-National Objective

- CDBG requires that each activity funded, except for program administration and planning activities, must meet one of the CDBG national objectives:
  - *Area Benefit Activities*
  - *Limited clientele activities*
  - **Housing activities**
  - **Job creation or retention activities**

*\*An activity that does not meet a national objective is not compliant with CDBG requirements and is therefore ineligible for funding\**

# ESG (24 CFR Part 576)

- Non-profit agencies with a 501(c) 3 are eligible to apply for ESG funding; units of local government are not eligible for ESG funding.
- Five Components (each includes several activities; applicants may apply for funding under one or multiple components)
  - Homelessness Prevention
  - Rapid Re-Housing
  - Emergency Shelter
  - Street Outreach
  - HMIS

# Things to Remember

- Cook County may only utilize 15% of its annual CDBG entitlement allocation for Public Services.
- All required documents must be submitted per the “Application Checklist”
- Review application evaluation criteria (page 13 in the CDBG Application Guide; page 12 in the ESG Application Guide)
- Must be Consistent w/Planning for Progress – Cook County’s Consolidated Plan
- Funding Request Caps:
  - CDBG-PS: \$100,000
  - ESG-No more than 20% of the applicant’s total budget (taken from the latest audit submitted) may be funded as an ESG grant.
    - No more than 50% of total award will be for staff salaries

# 2020 Funding Cycle Updates

- CDBG and ESG Applications must be submitted utilizing the online submission page. **(No emails or paper copies will be accepted.)**
- Consistency with the current Cook County Consolidated Plan and **Policy Roadmap**, including a focus on racial equity
- A geographic focus on the southern suburbs for the 2020 application cycle and emphasis on connections to the **South Suburban Economic Growth Initiative (SSEGI)**



# Program Funding Cycle/Timeline



CDBG/ESG Program  
Year (October 1, 2020 –  
September 30, 2021)



Applications Available  
Online – January 2020



**Workshop**  
January 30, 2020  
**Webinar**  
February 4, 2020



All Applications Due  
**March 13, 2020**  
**(5:00pm)**



Application Review  
Period  
(March – May 2020)



County Board  
Review/Approval  
(July 2020)



Issuance of  
Subrecipient Grant  
Award Letters  
(August 2020)



# Application Submission

(SEE ONLINE APPLICATION)

<https://www.cookcountyil.gov/service/2020CDBGPublicService>

<https://www.cookcountyil.gov/service/2020esg>





# 2020 CDBG Public Service-Planning Application

## How to Apply

1. Please review the [CDBG grants page](#) and [2020 CDBG Application Guide](#) to read all information about the program and download any necessary files for the application submission.
2. Prepare the [application pdf](#) and any other required or supplemental documents for your submission.
3. Complete the online submission form below to submit your application materials before the deadline. Make sure you have all materials ready to submit - you will not be able to save as you go.

## Dates

The call for projects ends at **5:00 PM CST on March 13, 2020.**

## Contact

If you have any questions or problems with your grant submission, please email [dominic.tocci@cookcountyil.gov](mailto:dominic.tocci@cookcountyil.gov).

***Note: do not submit any grant materials to this address, only application materials submitted through this form will be considered.***

Note: \* indicates a REQUIRED field.



Organization Name \*



# 2020 ESG Grant Application

## How to Apply

1. Please review the [ESG grants page](#) and [2020 ESG Application Guide](#) to read all information about the program and download any necessary files for the application submission.
2. Prepare the [application pdf](#) and any other required or supplemental documents for your submission.
3. Complete the online submission form below to submit your application materials before the deadline. Make sure you have all materials ready to submit - you will not be able to save as you go.

## Dates

The call for projects ends at **5:00 PM CST on March 13, 2020.**

## Contact

If you have any questions or problems with your grant submission, please email [dominic.tocci@cookcountyil.gov](mailto:dominic.tocci@cookcountyil.gov).

***Note: do not submit any grant materials to this address, only application materials submitted through this form will be considered.***

Note: \* indicates a REQUIRED field.

Organization Name \*



[Planning and Development](#)



[Related Links](#)

[Grant Applications \(CDBG ESG\)](#)

**Project Name \***

**CHIEF EXECUTIVE CONTACT INFORMATION**

**Executive First Name \***

**Executive Last Name \***

**Executive Title \***

**Executive Email Address \***

**PROJECT CONTACT INFORMATION**

### Copy of 501(c)3 Designation

No file chosen

[REQUIRED]

Files must be less than **5 MB**.

Allowed file types: **gif jpg jpeg png tif pdf doc docx zip**.

---

### Current Certificate of Good Standing

No file chosen

[REQUIRED]

Files must be less than **2 MB**.

Allowed file types: **gif jpg jpeg png tif pdf zip**.

---

### Copy of Articles of Incorporation

No file chosen

[REQUIRED] Copy of Articles of Incorporation or Amended Articles of Incorporation, if amended, from the Illinois Secretary of State.

Files must be less than **10 MB**.

Allowed file types: **gif jpg jpeg png tif pdf zip**.

---



## 2020 Community Development Block Grant Public Services / Planning Application

### APPLICATION CHECKLIST

Complete all applicable sections of the application before submitting, and make sure that the person who signed your application is the person authorized to sign in your resolution.

Please use the following checklist to ensure that your application package is complete and includes the requested attachments. Omission of items does not necessarily preclude your application from consideration, but will negatively affect the application score.

#### **Non-Profit Agency** (Form samples are attached.)

- Resolution and Certification of Resolution – (See Sample Forms A-1 and A-2)
- Estimated Matching Funds Certification - Form B
- Racial Equity Information - Form C. Complete Form C in the Application PDF.
- List of Board of Directors
- Copy of 501(c)3
- Current Certificate of Good Standing (dated within the last 45 days)
- Copy of Articles of Incorporation or Copy of Amended Articles of Incorporation, if amended, **from the Illinois Secretary of State**.
- Most current Audited Financial Statements – Submit your A133 Single Audit, if applicable. Otherwise, submit your latest audited financials. If you do not have audited financials, you may submit other financial documents for consideration. Audited financials are preferred.

**Note: You will lose 15 points for each of the above items that is missing from your submitted application package. For more about application scoring, please see the application guide.**

# CONTACT INFORMATION

Dominic Tocci, Deputy Director

(312) 603-1048

[dominic.tocci@cookcountyil.gov](mailto:dominic.tocci@cookcountyil.gov)

Ericka Branch, Administrative Analyst

(312) 603-1057

[ericka.branch@cookcountyil.gov](mailto:ericka.branch@cookcountyil.gov)

Elizabeth Gilbert, Planner

(312) 603-1059

[elizabeth.gilbert@cookcountyil.gov](mailto:elizabeth.gilbert@cookcountyil.gov)

Pamela White, Planner

(312) 603-1019

[pamela.white@cookcountyil.gov](mailto:pamela.white@cookcountyil.gov)

# QUESTIONS





THANK YOU!