



DEPARTMENT OF BUDGET & MANAGEMENT SERVICES

**TANYA S. ANTHONY**

BUDGET DIRECTOR

118 N. CLARK, SUITE 1100 • Chicago, Illinois 60602 • (312) 603-4593

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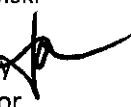
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To: Commissioner, 16th District  
Jeffrey R Tobolski

From: Tanya Anthony   
Budget Director  
Department of Budget and Management Services

Date: October 27, 2017

Re: Response to Question about Travel Expenses

Dear Commissioner Tobolski:

Please find below a response to a question raised on October 24, 2017 with regards to travel expenses.

Reducing travel expenses to reflect the 3-year average expenditures can save the County \$2.3 million on annual basis. However, some travel is required for operational reasons.

Please let me know if you have any additional questions or if an item requires additional clarification.

CC: John P. Daley, Chairman Committee of Finance

*EV*