

**Office of the Cook County Medical Examiner
Advisory Committee Meeting | April 20, 2018
Office of the Medical Examiner | 2121 W. Harrison Street
Lower Level Conference Room | 11:00am**

Attendance

Present: Dr. Enrique Beckmann, *Medical Profession-Chairman*; Detective Sergeant Jason Moran, *Cook County Sheriff's Office-Vice Chairman*; Susan Dyer, *Funeral Director-Secretary*; Edward Calahan, *Funeral Director*; Mark A. Rizzo, *Funeral Director*; Isaac McCoy, *Citizen/Business*; Rabbi Moshe Wolf, *Clergy*.

Absent: Cook County Commissioner, *Vacancy*; Cook County State's Attorney's Office, *Vacancy*; Chicago Police Department, *Vacancy*; Clergy, *Vacancy*.

Guests Present: Dr. Ponni Arunkumar, *Chief Medical Examiner-CCMEO*; Dr. Eimad Zakariya, *Deputy Chief Medical Examiner-CCMEO*; Rebeca Perrone, *Indigent Coordinator-CCMEO*; Michael Rodriguez-*Executive Officer-CCMEO*; Carlos Claudio, *CCBOA*; Nadine Jakubowski, *Deputy Executive Officer-CCMEO*; Steven Smith-*Safety Coordinator, CCMEO*; Ilene Johnson, *Funeral Director*.

Call to Order/Roll Call

MEAC meeting called to order at **11:07 a.m.** by Chairman Beckmann
Secretary Dyer announces roll call – quorum present

Approval of Minutes

Minutes from January 2018 were reviewed

Motion to approve minutes made by Rabbi Wolf

Motion seconded by Mr. Calahan

No Discussion

Motion passed unanimously by Committee

Public Comment

NONE

Reports

Dr. Arunkumar, CCMEO:

- Today's cooler count is 172, Storage Cases 45. Goal to maintain average Cooler Count at 183 as in 2017.
- Dr. Zakariya, Deputy Chief Medical Examiner is present today
- Morgue Attendant position is open
- Radiology Supervisor (international candidate)
- Missing Persons Day will be held on April 28th
- Next Indigent Burial will be held on May 2, 2018
- The Deceased Indigent Memorial Service will be held on May 30, 2018 (downtown)

Chairman Beckmann:

- As previously addressed at the January General Meeting, there has been no response from CCBOA and/or President's Office regarding MEAC vacancies. Consequently, we still do not know when these vacancies will be filled
- CCBOA Chief Martha Martinez acknowledged receipt of Chairman Beckmann's letter regarding the vacancies and has forwarded the letter to the President's Office. President Preckwinkle has contacted Dr. Arunkumar and XO Michael Rodriguez regarding the vacancies

Unclaimed Veterans Subcommittee (Chairman Susan Dyer and Member Jason Moran):

- XO Rodriguez and DXO Jakubowski - Unclaimed Veterans RFQ resulted in four (4) Funeral Directors/Funeral Homes responding on procurement website
- The RFQ bid information did not go out to Funeral Director Associations as previously discussed
- Vice-Chairman Moran - stresses importance of properly vetting Funeral Homes/Directors that responded to RFQ
- Mr. Rizzo - Funeral Director Interns can make removals, but cannot complete burials
- Dr. Beckmann – offers the assistance of the subcommittee in reviewing RFQ bidders prior to completion of qualified roster
- XO Rodriguez – will send the posted RFQ requirements to subcommittee for review

OLD BUSINESS

NONE

NEW BUSINESS

Vice-Chairman Moran recommends a Committee By-Law Review

Chairman Beckmann agreed and appointed a By-Law Subcommittee consisting of himself and Vice-Chairman Moran

Discussion: Vice-Chairman Moran – we have only amended two (2) by-laws since we were provided with them by CCBOA when committee was formed, and we should be reviewing them yearly

Adjournment

Motion to adjourn made by Rabbi Wolf

Motion seconded by Mr. Rizzo

No discussion

Motion passed unanimously by Committee

Meeting concluded at **12:02 pm**

Next Meeting is July 20, 2018