



# COOK COUNTY JUSTICE ADVISORY COUNCIL

Domestic Violence Intervention & Support Services Initiative



**October 11, 2022**  
**Pre-Submittal Conference**

# WELCOME



- **Justice Advisory Council Overview**

- **Introductions**

- Ali Abid – Deputy Director
- Juandalynn Johnson – Grants Coordinator
- Kristina Kaupa – Lead Policy & Program Coordinator
- Laura Grossman – Public Information Officer

# AGENDA



- Pre-Submittal Conference Goals
- Request for Qualifications Overview
- Application Timeline
- Services Sought and Application Requirements
- Capacity Building Resources
- How to Apply
- Q&A

*Questions may be submitted via the Q & A feature and will be addressed at the end of the session. Time constraints may limit the number of questions discussed in the session. The JAC cannot answer questions specific to a proposed program or organization.*

# GOALS


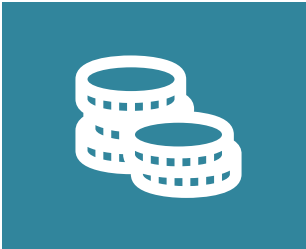



This conference is designed to:

- **Provide information** about a contracting opportunity for domestic violence intervention and support services with the Cook County Justice Advisory Council.
- **Answer questions** about the application process and requirements.
- **Share resources** for potential applicants including capacity building workshops on topics such as budgets, reporting and performance metrics.
- **Encourage applications from organizations provide different services and can serve diverse and marginalized populations.** The RFQ opportunity is seeking a wide variety of service types and also the ability serve populations no matter their language access abilities, gender identity, or marginalization along other axes.

# RFQ OVERVIEW



		<b>Domestic Violence Intervention and Support Services</b>
	<b>RFQ Format</b>	This application will be used to formulate a qualified list of providers. Following the development of the list the JAC will then reach out and contract with organizations as needed.
	<b>Funding</b>	This program is being funded by American Rescue Plan Act (ARPA) dollars, with \$5 million dedicated and with an intention of spending it over the course of two years. Total contracts initially made under this RFP will not surpass that amount.
	<b>Application Timeline</b>	Applications will be open starting October 3, 2022 and are due: <ul style="list-style-type: none"><li>• November 14, 5pm CST.</li></ul>

# APPLICATION TIMELINE



<b>October 3, 2022</b>	Application Released on <a href="https://cookcountyil.gov/JACGrants">cookcountyil.gov/JACGrants</a>
<b>October 11, 2022</b>	Pre-Submittal Conference – YOU ARE HERE
<b>November 14, 2022, 5:00pm</b>	Applications are due by 5:00pm via Online Application Submission
<b>November 15, 2022 – January 2023</b>	Anticipated time period for contractor selection and scope formulation.
<b>January – February 2023</b>	Anticipated Cook County Board Meetings to approve awards as needed.

# SERVICES SOUGHT



Applicants should be able to demonstrate a track record in and a current ability to provide services in at least one of the following areas:



**Counseling.** Counseling for domestic violence (DV) victims and survivors and for those who have caused harm.



**Legal support.** Assistance of DV victims and survivors with navigating the court system, particularly the order of protection process. Advocates which help draft requests for orders of protection, accompany affected individuals, assist in prep of victim to serve as a witness, and engage in aftercare following court process.



**Advocacy support.** Resource information advocates; the staffing and management of hotlines related to domestic violence and connection with help to navigate the court process, as above, and other resources; trauma-informed workforce development; childcare support for victims and survivors.



**Housing supports for domestic violence victims and survivors.** Rapid re-housing, emergency shelter, hotel-based housing, and more. Transportation supports to and from rapid re-housing and shelters.

**Eligibility Note:** Must be a recognized 501(c)(3) or 501(c)(4), or have a fiscal agent who is

# APPLICATION CHECKLIST



Document	Items to Include
<b>1 - Program Qualification Documents</b>	<ul style="list-style-type: none"><li><input type="checkbox"/> 5-page Mandatory Qualifications Description</li><li><input type="checkbox"/> 1 References Page – 3 relevant references</li></ul>
<b>2 - Current Budget Documents</b>	<ul style="list-style-type: none"><li><input type="checkbox"/> This document should detail the specific sources of revenue for your organization for your current budget year, and the expenses planned for your organization. Please offer an explanation for any expected planned deficit for the budget year.</li></ul>
<b>3 - Financial Qualifications Documents</b>	<ul style="list-style-type: none"><li><input type="checkbox"/> an audited financial statement</li><li><input type="checkbox"/> a federal Form 990 or Form 990-EZ (Form 990-N is not acceptable)</li><li><input type="checkbox"/> A statement signed by the Chair of the organization’s Board of Director’s indicating the organization’s actual revenues and expenses, and a statement of financial position, for the most recently completed fiscal year.</li></ul>
	<b>*When you submit your application, items within each document category will be submitted together as one file</b>



Below are some of the criteria that will be used to score and evaluate applications:



### **Readiness and Experience**

- Respondent's readiness to implement the specific domestic violence service components associated with the project, as evidenced by their general experience with providing similar services.



### **Fiscal Capacity**

- Respondent's fiscal capacity to deliver services on an ongoing basis.



### **References**

- The reputation and strength of the respondent's domestic violence services programming will be evaluated based upon the quality and relevance of the references provided



### **Further Evidence of Organizational Capacity**

- Completeness, consistency and clarity in the respondent's execution of all required sections of response, as evidenced by each part of the submission.

# HOW TO APPLY



## APPLICATION STEPS:

1. Download application & application guide from [cookcountyil.gov/JACGrants](http://cookcountyil.gov/JACGrants) (available 10/3)
  2. Complete your application and gather all required documentation
  3. Return to the JAC grants website to submit your application:
    - Input your organization's general information and preferred contact for the grant
    - Upload your completed application and required documentation
      - Highly recommend that you submit 3 documents comprising all the pieces, as described in RFQ.
    - Click submit \*this is your final submission
- \*It is recommended to submit early to avoid a potential delay caused by a high volume of last-minute applications.*


# HOW TO APPLY




Visit the JAC grants website [CookCountyIL.gov/JACgrants](https://grants.cookcountyil.gov).

The application submission link is posted under the funding opportunity: <https://grants.cookcountyil.gov>

▲ Funding Opportunities

Search... 

Showing 1 to 1 of 1 records

Funding Opportunity Title	Organization Name	Status	Application Due Date and Time	Actions
Justice Advisory Council Domestic Violence Interventi...	Justice Advisory Council (JAC)	Published	11/14/2022 5:00 PM	


Total Records: 1


Announcement

### Justice Advisory Council Domestic Violence Intervention and Support Services RFQ

Enterprise Grants Management System      Status: Published      Days Left to Apply: 39      Application Due Date: 11/14/2022 5:00 PM

AN-CC89-157

[Submit Application](#)   [Download Application Package](#)   

▲ General Information 

Title	Program Name	Internal Organization 
Justice Advisory Council Domestic Violence Intervention and Support	PG-CC89-0073	Justice Advisory Council (JAC)

# CAPACITY BUILDING RESOURCES



Recordings of capacity building workshops facilitated by Guidehouse, a Cook County partner, are available on the JAC website. They are a general resource and not related to any particular funding opportunity. Visit for [cookcountyil.gov/JACGrants](https://cookcountyil.gov/JACGrants) for links to those resources



## Program Design

Topics include:

- Goal Development
- Program planning
- How to align program goals and performance metrics



## Application

Topics include:

- Writing a compelling grant application
- Budgets and categorizing costs (ex. indirect rates)
- Registering for SAM.gov and a DUNS number



## Monitoring & Reporting

Topics include:

- Program evaluation
- Tracking metrics and key performance indicators
- Federal compliance
- Procurement



## Questions?

Please submit questions using the Q & A chat feature



**APPLY:** [cookcountyl.gov/JACGrants](https://cookcountyl.gov/JACGrants)  
**CONTACT:** [JAC.Info@cookcountyl.gov](mailto:JAC.Info@cookcountyl.gov)