# Declaration of Child Support Obligations

***This form must be completed by Applicants seeking issuance or renewal of a County Privilege.***

Applicable law provides that every applicant for a County privilege shall be in full compliance with any child support order before such applicant is entitled to receive or renew a County privilege. When delinquent child support exists, the County shall not issue or renew any County privilege and may revoke any County privilege.

- **Applicant:** any person or business entity, including all Substantial Owners, seeking issuance of a County Privilege or renewal of an existing County Privilege from the County. This term shall not include any political subdivision of the federal or state government, including units of local government, and not-for-profit organizations.

- **County Privilege:** any business license, including but not limited to liquor dealer's licenses, packaged goods licenses, tavern licenses, restaurant licenses, and gun licenses; real property licenses or lease; permit, including but not limited to building permits, zoning permits or approvals; environmental certificate; County HOME Loan; and contracts exceeding the value of $10,000.

- **Substantial Owner:** any person or persons who own or hold a twenty-five percent (25%) or more percentage of interest in any business entity seeking a County Privilege, including those shareholders, general or limited partners, beneficiaries and principals; except where a business entity is an individual or sole proprietorship, Substantial owner means that individual or sole proprietor.

All Applicants are required to complete this declaration and comply with the Child Support Enforcement Ordinance. An Applicant's signature on this form constitutes a certification that the information provided below is correct and complete, and that the individual signing this form has personal knowledge of such information.

## Section A: Applicant Information:

Last Name: _____ First Name: _____

Date of Birth: _____ Social Security Number (last four digits): ☐☐☐☐

## Section B: Child Support Obligation Information:

The undersigned Applicant, being duly sworn on oath or affirmation hereby states that, "To the best of my knowledge": (click check box left of questions "A", "B", "C", or "D" as is appropriate)

☐ **A.** I do not have judicially or administratively ordered child support obligations.

☐ **B.** I have an outstanding judicially or administratively ordered obligation, but is paying it in accordance with the terms of the order.

☐ **C.** I am delinquent in paying judicially or administratively ordered child support obligations.

The undersigned Applicant understands that failure to disclose any judicially or administratively ordered child support debt will be grounds for denying, suspending, or revoking County privilege(s); and, declares under penalty of perjury under the laws of the United States of America that the foregoing is true and correct.

Applicant Signature: _____ Date: _____ _____ _____

**For Internal Office Use Only:**

Department Name: _____ Contact Name: _____

Date Received: _____ _____ _____ Contact Email: _____