Unincorporated Cook County Business Occupancy Process

New Business

Download, Complete and submit the Cook County Building and Zoning Business Occupancy Application

Pay Application Fee

Does the building require construction or remodeling to accommodate the new business?

YES

Apply for a Cook County Building Permit

Pay Permit Fee

Contact Inspectors for rough & final inspections

NO

The department will schedule inspections of the existing business

Pay Inspection Fee

Certificate of Occupancy Issued

Existing Business

Are there any changes to business operations?

YES

Contact the Zoning Administrator to update occupancy records

Does the building require construction or remodeling to accommodate changes to the business?

YES

Apply for a Cook County Building Permit

Pay Permit Fee

Contact Inspectors for rough & final inspections

NO ★

NO

The department will schedule inspections of the existing business annually

Pay Inspection Fee

Certificate of Occupancy Issued

Business Involving Liquor License and / or Electronic Video Gambling

1. Apply for a liquor license with the Cook County Department of Revenue. Alcohol MUST be served on-site for electronic gaming establishments.
2. Contact the zoning administrator to apply for or amend business occupancy.
3. New and Existing businesses MUST apply for a building permit to verify accommodation and installation of existing terminals and / or serving of alcohol. ★