DEPARTMENT OF BUILDING AND ZONING
OF COOK COUNTY, ILLINOIS

Timothy P. Bleuher
COMMISSIONER OF BUILDING AND ZONING
OF COOK COUNTY

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ELECTRICAL CONTRACTOR REGISTRATION REQUIREMENTS

1. All electrical contractor registrations must be applied for via email. All documents must be sent to: electrical.bnz@cookcountyil.gov. In the subject line, write "New Registration".
2. All attached documents must be in .pdf form. NO .jpg, .gif, etc.
3. The following documentation must be sent in .pdf form in separate attachments:
   a. Current copy of supervising electrician's license. It must be from a city, town or village **in the State of Illinois** that has an electrical commission that administers an examination.
   b. Copy of the supervising electrician's driver's license.
   c. A certificate of general liability in the amount of $1,000,000. Certificate holder must read: Cook County Department of Building and Zoning, 69 W. Washington, Suite 2830, Chicago, IL 60602.
   d. Electrical Contractor Registration Application completed and signed by the **supervising electrician.**
   e. Declaration of Child Support Obligations completed and signed by the **supervising electrician**.
   f. If the electrical contractor is a corporation, submit a copy of the corporation papers verifying the company is a corporation.

The initial registration fee is **$150.00.** After sending the above documentation in .pdf form to electrical.bnz@cookcountyil.gov, you will be sent an invoice and instructions on how to pay by credit card online. After paying for the registration online, send the receipt in .pdf form. You will then be officially registered and will be sent the registration certificate.

THERE IS AN ANNUAL FEE OF $75.00 DUE DECEMBER 31ST. THIS IS REQUIRED TO MAINTAIN YOUR REGISTRATION WITH OUR DEPARTMENT.

Edit date 12/02/2020