



**Cook County Department of Revenue  
PARKING LOT AND GARAGE OPERATIONS TAX  
SITE SCHEDULE**

SITE NAME

ACCOUNT NUMBER

SITE ADDRESS

MONTH OF FILING

READ INSTRUCTIONS ON THE REVERSE SIDE BEFORE PREPARING THIS SCHEDULE

**DAILY**

1. Total number of daily parkers and total amount parking collections (including all taxes collected)
- 2. Authorized Deductions**
  - a. Enter the amount of all taxes collected included in Line 1 above
  - b. Enter the collections that were for transactions below the minimum taxable amount of \$2.00 or \$3.00 for lots/garages owned by municipalities with populations of 250,000 or less
  - c. Enter the charges collected for qualified residential off-street parking, hospital employee parking and other deductions
  - d. Total Deductions (Add Lines 2a, 2b and 2c)
3. Taxable Charges (Line 1 Minus Line 2d)
4. Applicable Tax Rate
5. Computed Tax Due (Multiply Line 3 by Line 4)

|     | # of Parkers | Collections |
|-----|--------------|-------------|
| 1.  |              |             |
| 2a. |              |             |
| 2b. |              |             |
| 2c. |              |             |
| 2d. |              |             |
| 3.  |              |             |
| 4.  |              | 6%          |
| 5.  |              |             |

**WEEKLY**

6. Total number of weekly parkers and total amount of parking collections (including all taxes collected)
- 7. Authorized Deductions**
  - a. Enter the amount of all taxes collected included in Line 6 above
  - b. Enter the collections that were for transactions below the minimum taxable amount of \$10.00 or \$15.00 for lots/garages owned by municipalities with populations of 250,000 or less
  - c. Enter the charges collected for qualified residential off-street parking, hospital employee parking and other deductions
  - d. Total Deductions (Add Lines 7a, 7b and 7c)
8. Taxable Charges (Line 6 Minus Line 7d)
9. Applicable Tax Rate
10. Computed Tax Due (Multiply Line 8 by Line 9)

|     |  |    |
|-----|--|----|
| 6.  |  |    |
| 7a. |  |    |
| 7b. |  |    |
| 7c. |  |    |
| 7d. |  |    |
| 8.  |  |    |
| 9.  |  | 9% |
| 10. |  |    |

**MONTHLY**

11. Total number of monthly parkers and total amount of parking collections (including all taxes collected)
- 12. Authorized Deductions**
  - a. Enter the amount of all taxes collected included in Line 11 above
  - b. Enter the collections that were for transactions below the minimum taxable amount of \$40.00 or \$60.00 for lots/garages owned by municipalities with populations of 250,000 or less
  - c. Enter the charges collected for qualified residential off-street parking, hospital employee parking and other deductions
  - d. Total Deductions (Add Lines 12a, 12b and 12c)
13. Taxable Charges (Line 11 Minus Line 12d)
14. Applicable Tax Rate
15. Computed Tax Due (Multiply Line 13 by Line 14)

|      |  |    |
|------|--|----|
| 11.  |  |    |
| 12a. |  |    |
| 12b. |  |    |
| 12c. |  |    |
| 12d. |  |    |
| 13.  |  |    |
| 14.  |  | 9% |
| 15.  |  |    |
| 16.  |  |    |

**16. Total Computed Tax Due (Add Lines 5, 10 and 15)**

**Certification:** Under penalties as provided by law, which include a fine or imprisonment or both, the undersigned certifies that the information set forth in this return is true and accurate to the best of his or her knowledge and belief, and is taken from the books and records of the business for which this return is filed. This return must be signed by the owner, an officer of the company or designated agent of the taxpayer.

SIGNATURE

TITLE

DATE

CONTACT NUMBER

**Cook County Department of Revenue  
PARKING LOT AND GARAGE OPERATIONS TAX  
SITE SCHEDULE INSTRUCTIONS**

DAILY

- Line 1. Enter total number of daily parkers and total amount of parking collections (including all taxes collected)
- Line 2. Authorized Deductions
- a. Enter the amount of all taxes collected included in Line 1 above
  - b. Enter the collections that were for transactions below the minimum taxable amount of \$2.00 or \$3.00 for lots/garages owned by municipalities with populations of 250,000 or less
  - c. Enter the charges collected for qualified residential off-street parking, qualifying hospital employee parking and other deductions
  - d. Enter the Total Deductions (Add Lines 2a, 2b and 2c)
- Line 3. Enter the Taxable Charges (Line 1 Minus Line 2d)
- Line 4. Applicable Tax Rate
- Line 5. Computed Tax Due (Multiply Line 3 by Line 4)

WEEKLY

- Line 6. Enter total number of weekly parkers and total amount of parking collections (including all taxes collected)
- Line 7. Authorized Deductions
- a. Enter the amount of all taxes collected included in Line 6 above
  - b. Enter the collections that were for transactions below the minimum taxable amount of \$10.00 or \$15.00 for lots/garages owned by municipalities with populations of 250,000 or less
  - c. Enter the charges collected for qualified residential off-street parking, qualifying hospital employee parking and other deductions
  - d. Enter Total Deductions (Add Lines 7a, 7b and 7c)
- Line 8. Taxable Charges (Line 6 Minus Line 7d)
- Line 9. Applicable Tax Rate
- Line 10. Computed Tax Due (Multiply Line 8 by Line 9)

MONTHLY

- Line 11. Enter total number of monthly parkers and total amount of parking collections (including all taxes collected)
- Line 12. Authorized Deductions
- a. Enter the amount of all taxes collected included in Line 11 above
  - b. Enter the collections that were for transactions below the minimum taxable amount of \$40.00 or \$60.00 for lots/garages owned by municipalities with populations of 250,000 or less
  - c. Enter the charges collected for qualified residential off-street parking, qualifying hospital employee parking and other deductions
  - d. Enter Total Deductions (Add Lines 12a, 12b and 12c)
- Line 13. Taxable Charges (Line 11 Minus Line 12d)
- Line 14. Applicable Tax Rate
- Line 15. Computed Tax Due (Multiply Line 13 by Line 14)
- Line 16. Enter Total Computed Tax Due (**Add Lines 5, 10 and 15**)

**Exemption Definitions (Authorized Deductions section):**

- Residential off-street parking of house or apartment or condominium occupants, wherein an arrangement for parking is provided in the house or apartment lease in a written agreement between the landlord and tenant.
- Residential parking provided for condominium occupants pursuant to a written agreement between the condominium association and the owner, occupant or guest of a unit owner, whether the parking charge is payable to the landlord, condominium association, or to the operator of the parking lot or garage.
- Hospital and medical center employees parking at a parking lot or garage where the hospital or medical center is the employer and, as described in the ordinance, operator.